

Mayor Kilpatrick called the Agenda Meeting to order at 8:14 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 8, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the November 22, 2021 meeting.

BOND ORDINANCE #547-21
CAPITAL ORDINANCE PROVIDING FOR THE
ACQUISITION OF A TAHOE TRUCK BY AND
FOR THE BOROUGH OF SAYREVILLE,
IN THE COUNTY OF MIDDLESEX, NEW JERSEY
(Admin. & Finance Committee – Co. Roberts – Public Hearing 11-22-21)

ORDINANCE #548-21
AN ORDINANCE FIXING THE SALARIES OF CERTAIN
BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES
FOR THE YEARS 2021-2025 AS COMMENSURATED IN
THE P.B.A. LOCAL #98 BARGAINING AGREEMENT
(Admin. & Finance Committee – Co. Roberts – Public Hearing 11-22-21)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Coalition of Advocates for Shelter Animals** to conduct an On-Premise 50/50 and On-Premise (Tricky Tray) Draw on December 12, 2021 (RA:2396 & RA:2397).

-Approved.

C) **License Renewal Applications for 2022** covering Barber and Beauty Shops, Motels, Temporary Trailers and Junk Yards. (Clerk to prepare Resolution)

- Approved/Resolution.

D) Committee Reports:

- 1) Received complaint of truck traffic on Minnisink Avenue toward the residential area.
- 2) Attended the Car Show and Veterans Ceremony at St. Stan's.

➤ **PLANNING & ZONING - Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Veterans Flag display at St. Stan's.
- 2) Fencing stolen at the Community Garden.

➤ **PUBLIC SAFETY - Councilman Conti**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Congratulated Jr. Bombers 14U for reaching the Championship game but unfortunately lost.
- 2) Thanked the Fire Dept. for having him at the Testimonial Dinner for former Chief Magaw.
- 3) Complaint received from a Spinnaker Point resident and went out there and would like to repair some of the holes.
- 4) Questioned the status of using the money from the Rescue Act for hazard pay for the employees.

Councilwoman Novak requested a flashing crosswalk sign by OLV.
Councilman Conti stated he will look into it.

➤ **RECREATION - Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

B) Letter of resignation received from Favour King as a member of The Human Relations Commission, effective October 18, 2021.

- Seconded by Councilwoman Novak.

C) Committee Reports:

- 1) Reported on various recreation events.

➤ **WATER & SEWER/ENVIRONMENTAL - Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Discussed new mandates for the water department that will require a lot of work and will be costly.

➤ **PUBLIC WORKS - Council President Dalina**

A) **Minutes & Departmental Reports: NONE**

B) Letter of resignation received from Michael Macagnone as member of the Shade Tree Commission, effective immediately.

- Seconded by Councilman Enriquez.

C) Committee Reports:

- 1) Progress.

➤ **MAYOR - Victoria Kilpatrick**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization to execute a Discharge of Mortgage for property located at 8 Lily Street.

- Resolution.

- 2) Review and approval of 2022 Council Meeting Schedule.

- Approved.

- 3) Authorization to renew Reliance Insurance Group, LLC (a division of Acrisure) as our insurance broker for health services for the year 2022.

- Resolution.

- 4) Recommendation received from Open Space Committee to offer the property located at Block 215, Lot 32, Smith Street for sale.

- Approved.

- Planning & Zoning

- Public Safety

- 1) Authorizing the renewal of a Contract for Animal Control Services with the Associated Humane Society and the Borough of Sayreville for January 1, 2022 through December 31, 2022.

- Resolution.

- 2) Authorization to execute the renewal of an Inter-local Services Contract with the County of Middlesex for the provision of public health services in the amount of \$187,826.60 for the year 2022.

- Resolution.

- 3) Authorization to appoint Carol Womack from Part-time Clerk 1 to Full-time Clerk 1 in the Police Dept., effective November 16, 2021.

- Approved.

- 4) Authorization for the Community Outreach and Police Special Services Unit to erect three semi-permanent signs which would be updated multiple times with community events or other relevant police/community information.

- Approved.

- Public Works

- 1) Authorization to award a contract for Electrical Work and Repairs, as needed to Sal Electric Co., Inc. of Jersey City, NJ for their low bid price of \$83,750.00.

- Resolution.

- 2) Authorization to award a contract for Gasoline and Diesel Fuel to Rachel's Michele Oil Co. through NJ State Contract T-0083/19DPP00302 in an amount not to exceed \$365,000.00.

- Resolution.

- 3) Authorization to amend ordinance to only allow for two garbage cans per household.

- Ordinance.

- 4) Authorization for the Recycling Coordinator to submit a grant application for the 2022 Recycling Enhancement Grant through Middlesex County.

- Resolution.

- 5) Authorization to appoint David Falke as Part-time Custodian in the Senior Center, effective December 1, 2021.

- Approved.

- 6) Authorization to appoint Ryan Ericson as Laborer 1 in the Parks Department, effective January 3, 2022.

- Approved.

- Recreation

- 1) Authorization to appoint Jennifer Betzler to Part-time Clerk 1 in the Office of Aging, effective November 16, 2021.

- Approved.

- Water & Sewer

- 1) Authorization to award a Non-Fair and Open Contract for the furnishing of water filtration membranes to FilmTec Corp. in an amount not to exceed \$410,300.00.

- Resolution.

- 2) Authorization to purchase pump station equipment from Municipal Maintenance Co. of Cinnaminson, NJ through Passaic Valley Sewerage Commission Cooperative Purchasing Program Contract PVSC B279-4 in an amount not to exceed \$100,000.00.

- Resolution.

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

- 2) Authorization to cancel outstanding checks.

- Resolution.

- 3) Authorization to cancel old outstanding Capital Ordinances.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell - None**

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no appearances.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **EXECUTIVE SESSION**

Borough Clerk Morelos read the following Executive Session Resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOVEMBER 8, 2021
AGENDA MEETING

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 60 minutes to discuss the following matters:

- Personnel
- Contract

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Kevin Dalina, Council President

APPROVED:

/s/ Victoria Kilpatrick, Mayor

Council President Dalina moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time: 8:37 PM

Reconvene:

Councilman Dalina made a **motion to reconvene**. Motion was seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

Time: 9:40 PM



➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

Time: 9:40 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____